

JOB TITLE: Mechanic **W/C 8391**
DEPARTMENT: Municipal Shop **SIC 9199**
STATUS: Hourly **Pay Group PW 5**

JOB SUMMARY:

Under the general supervision of the Shop Supervisor. Performs mechanic responsibilities for major overhauls of automobiles, trucks, trailers, backhoes, graders, tractors, fire apparatus, rollers, cranes, trench diggers, mobile sweepers, forklifts, skip loaders and miscellaneous equipment. Performs such other duties as may be assigned.

ESSENTIAL JOB FUNCTIONS:

- Inspect condition of equipment and determine need for repairs.
- Estimate repair expenses.
- Perform complete rebuild of engines, transmissions and differential.
- Inspect and render technical advice on work requiring special attention such as emergency breakdowns.
- Repair heavy equipment with hydraulic components, power take-off, auxiliary engine systems, etc.
- Perform specialized and highly varied small engine repairs.
- Order parts and review work orders.
- Maintain tools, equipment and working area in orderly condition.
- Prepare work reports and maintain shop records.
- Exposed to extreme cold, heat, heights, temperature swings, noise, work outdoors, indoors, mechanical/electrical, explosive, fume/odor, chemical and toxic hazards.
- Lift and carry up to 50 pounds; pull and push up to 100 pounds.
- Sit, stoop, twist and walk for extended periods of time.
- Climb, crawl, kneel, squat, stoop and bend freely.
- Related work as required.

OTHER JOB FUNCTIONS:

- Continued education as deemed necessary for successful job performance.
- Cross training for other departments.
- Assist in training and supervision of Mechanic II.
- Furnish personal tools.

REQUIRED EDUCATION, DEGREES, CERTIFICATES AND/OR LICENSE:

- High school diploma or GED.
- Mechanical training.
- Valid Texas Driver License

EXPERIENCE, TRAINING, KNOWLEDGE AND SKILLS:

- 3-5 years or more as a mechanic.