

STATEMENT OF QUALIFICATIONS
ENGINEERING SERVICES
CDBG DISASTER RECOVERY GRANT
GENERAL LAND OFFICE COMMUNITY DEVELOPMENT AND REVITALIZATION
2016 NON-HOUSING PROJECT APPLICATION

August 23, 2018

The deadline for submission of SOQs is 2:00 p.m., September 6, 2018. The City of Jasper reserves the right to negotiate with any and all persons or Firms submitting SOQs, per the Texas Professional Services Procurement Act, the Uniform Grant and Contract Management Standards and Title 2 Code of Federal Regulations 200.318 – 200.326.

The City of Jasper is an Affirmative Action/Equal Opportunity Employer.

The City of Jasper is seeking to enter into a professional services contract with a state-registered engineer. The following outlines the request for statement of qualifications.

I. Scope of Work- The engineering contract will encompass all project-related engineering services to the City of Jasper, including but not limited to the following areas:

- Preliminary and final design plans and specifications
- Preliminary Engineering Report
- Design Survey
- Final Plans and Specifications
- Submittal of required information to Regulatory State Agency
- Coordinated bid opening with Commissioner's Court
- Bidding Process
- Award Process
- Preconstruction Conference
- Interim and Final Inspections
- Final Acceptance of project and Final Construction Completion Reports

Please specify actual tasks to be performed under each of these categories.

II. Statement of Qualifications - The City is seeking to contract with a competent engineering firm, registered to practice in the State of Texas that has had experience in the following areas:

- Federal-funded construction projects
- Projects located in this general region of the State

As such, please provide within your SOQ a list of past client local governments, as well as resumes of all engineers who will or may be assigned to this project if you receive the engineering services contract award.

III. Proposed cost of Services – Do not include cost of service in the SOQ. If your Engineering firm is selected by the City a cost letter will be required in order to enter into a negotiated contract.

IV. Evaluation Criteria – The SOQ received will be evaluated and ranked according to the following criteria:

Criteria	Maximum Points
Experience	55
Work Performance	30
Capacity to Perform	15
Total	100

The City Council, or appointed Committee, shall evaluate each SOQ received. If the City desires, the firms will be notified to make a presentation before the selection process is completed.

V. Deadline for Submission –The proposals received will be received no later than 2:00 p.m., September 6, 2018.

VI. Address your proposal to:

Denise Kelley
City Manager
CITY OF JASPER
465 S. Main St.
Jasper, Texas 75951

ATTENTION: ENGINEERING SERVICES
CDBG DISASTER RECOVERY GRANT
GENERAL LAND OFFICE COMMUNITY DEVELOPMENT AND REVITALIZATION
2016 NON-HOUSING PROJECT APPLICATION

Please provide the City with one (1) original and two (2) copies of your proposal.